

## **NOTICE PURSUANT TO PERSONAL DATA PROTECTION ACT 2010**

This Personal Data Protection Notice is issued to all our customers, prospective customers pursuant to the requirements of the Data Protection Act 2010 (“the Act”) that came into force effectively on 15.11.2013. This Notice describes how Crescendo Corporation Berhad [Company No: 359750-D] and our subsidiaries and/or related group of companies within the definition of the Companies Act 1965 (“Crescendo”) use your personal data.

For the purpose of this written notice, the terms “personal data” and “processing” shall have the meaning prescribed in the Act.

1. This written notice and the terms hereof (“Notice”) serve to inform you that your personal data is being processed by or on behalf of Crescendo and your personal data was or may be collected in the future, from the information you have provided to us in your Personal Data Form, Booking Form, any other equivalent forms or such other forms deem necessary by us (collectively referred to as “the said Forms”) that you have been asked to complete, together with other information we may obtain about you, including but not limited to your name, national identity card number, passport number, contact number, address(es), email address(es), mobile numbers, credit card details, next of kin, employment details, remuneration details, bank details, Employee Provident Fund details, Income Tax details and other equivalent personal data and other information that we have requested for in any of the said Forms extended to you or through our authorized agents which you have completed including but not limited to personal information as defined under the Act as personal data.
2. We are processing your personal data including information you may subsequently provide to us, for the purposes of your performance of a contract which you are a party, taking steps at your request with a view to entering into a contract and for your compliance with any legal obligation to which you are subjected to and for the exercise of any functions conferred on us or any person by law or under any law.
3. If you fail or failed to supply to us the above personal data accurately, we may not be able to process your personal data for any of the purposes below. In addition, if you subsequently withdraw your consent to us to process your personal data, we may not be able to process your personal data for all the purposes below which would have a negative impact in the proper fulfillment of the terms and conditions of our mutual contractual obligations, our services to you for the purposes of completion and performance of your purchase obligation.

4. In order to process your purchase application and subsequently to continue performing the contractual agreements entered or to be entered between you and Crescendo we may need to disclose your personal data to other external parties, companies within Crescendo group, governmental and regulatory bodies, bankers, our outsourcing vendors we work with, our agents, servants, and professionals appointed by us.
5. The provision of your personal data is voluntary when you complete the said Forms and you agree and consent to us in using and processing your personal data in the manner as identified in this Notice.
6. Your personal data may be transferred, accessed or disclosed to third parties for the purposes outlined above. Further, your personal data may be shared in connection with a corporate transaction, such as a sale of a subsidiary or a division, merger, consolidation or asset sale or in the unlikely event of winding-up. Your personal data may be transferred to locations outside Malaysia for the above purposes.
7. You are responsible for ensuring that the personal data you provide us is accurate complete and not misleading and that your personal data is kept up to date. Subject to any exceptions under applicable laws, you may access and request for correction of your personal data or limit the processing of your personal data or make any enquiries or complaints in respect of your personal data by contacting the authorized personnel in charge at :

Sales and Marketing Personnel  
Email : [sales@crescendo.com.my](mailto:sales@crescendo.com.my)  
Tel: +6072248316  
Fax: +6072232562

We reserve the right to change this Notice from time to time. You may periodically review this Notice on our website to stay informed on how we are protecting your personal data.